






UK's Craft Galleries Guide 2011/12 Application form

Please fill in and post with a CD containing all your entry material OR fill in the black form on-line and send material digitally

<p style="text-align: center;">All the details in these 2 boxes will be used in your title bar</p> <p>Gallery Name</p> <p>Address</p> <p>.....</p> <p>Postcode</p> <p>T</p> <p>Email</p> <p>Web page</p> <p>Opening times</p>	<p>Please tick which logos you require:</p> <p>Good disabled access </p> <p>Parking available on site, or very nearby </p> <p>Commissions arranged </p> <p>Cafe / restaurant on site </p> <p>If your gallery participates in any 0% interest scheme for craft buyers </p>
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Please check guidelines, supplied alongside this form, to help prepare your entry
Please list the media sold in your gallery (this information will be added to the index):

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Specifications:

- a) 1 page of gallery text
Text should be prepared in a Word or Quark document or cut & pasted into the body of email
- b) Interior and/or exterior view of your gallery: Please supply as JPEG or TIFF saved at a minimum of 300 dpi, clearly labelled with name of gallery
Please insert Name of Photographer here if credit required.....
- c) Images & text for your makers if they require half-page entries OR
- d) A selection of up to 5 images per page for mixed selection of clearly labelled with name and media (entry forms formakers available in side menu)
- e) If this leaves you with a blank 1/2 page please arrange for an extra photo strip of 3 images to fill the space.
- f) We would like to have a free reciprocal link from our web page to www.bcfbooks.co.uk YES/NO

Deposit - please send a cheque for £65+VAT= £78 inc. (no other payment needed at this stage) with your entry. Please make payable to Craft Galleries. This will be deducted from your final invoice. However, if you cancel after work has started on your section (May/June) the money will be forfeited, to cover costs involved.

PROOFS/INVOICES

Proofs for your whole chapter will be emailed as PDF pages, with the invoice for the complete entry. i.e. Each gallery will be responsible for sending total payment for their chapter. It will be up to each gallery to make arrangements directly with their makers for payment, or to pay for them.
I/We have read the notes & conditions of entry and the schedule of deadlines and accept them all

SIGNED DATE 2011

All copy will be typeset and designed at the Editor's discretion. The Editor reserves the right to reject unsuitable copy. Fees will be invoiced at the same time as the proofs are sent for approval, expected to be in July/August 2011. Full payment MUST be received when proofs are accepted and returned. Failure to do so may result in the entry not being included. If circumstances arise to prevent the book being published, all fees, received in advance by Craft Galleries/BCF Books, will be returned.